

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
December 10, 2024

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **December 10, 2024**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2023**; and faxed to the Osage County Clerk office by 4:30 p.m. on **December 3, 2024**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **3rd of December 2024**.

I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Jerry Magee, Pattie Park, Jessica Hudson, Kelsi Teel, and Richard Holt.

Board members absent:

Board members late:

III. The Board may consider and may approve or not approve pay request # 16 in the amount of \$1,350.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Kelsi Teel** to approve pay request # 16 in the amount of \$1,350.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

IV. The Board may consider and may approve or not approve pay request # 17 in the amount of \$3,135.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Kelsi Teel** and seconded by **Pattie Park** to approve pay request # 17 in the amount of \$3,135.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

V. The Board may consider and may approve or not approve pay request #2 in the amount of \$37,635.00 to Bartlett and West for ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Pattie Park** and seconded by **Kelsi Teel** to approve pay request #2 in the amount of \$37,635.00 to Bartlett and West for ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VI. The Board may consider and may approve or not approve pay request #3 in the amount of \$9,402.50 to Bartlett and West for ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Jessica Hudson** and seconded by **Kelsi Teel** to approve pay request #3 in the amount of \$9,402.50 to Bartlett and West for ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VII. The Board may consider and may vote to approve or not approve an Agreement for Professional Services in an amount not to exceed \$428,432.00, for Professional Services with Bartlett & West related to the construction of approximately 3.4 miles of 6-inch PVC waterline associated with planned improvements by the Oklahoma Department of Transportation to US HWY 11, west of Wolco, Oklahoma.

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve an Agreement for Professional Services in an amount not to exceed \$428,432.00, for Professional Services with Bartlett & West related to the construction of approximately 3.4 miles of 6-inch PVC waterline associated with planned improvements by the Oklahoma Department of Transportation to US HWY 11, west of Wolco, Oklahoma.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VIII. The Board may consider and may vote to approve or not approve an Agreement for Professional Services in an amount estimated at \$4,200, for Professional Services with Bartlett & West related to engineering design for 2" waterline relocation at Javine Hill Rd & HWY 20 associated with the ODOT HHY 20 construction project.

Motion mad by **Jessica Hudson** and seconded by **Kelsi Teel** to approve an Agreement for Professional Services in an amount estimated at \$4,200, for Professional Services with Bartlett & West related to engineering design for 2" waterline relocation at Javine Hill Rd & HWY 20 associated with the ODOT HHY 20 construction project.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- IX. The Board will consider and may vote to approve or not approve minutes of the previous meetings. **November 12, 2024**

Motion made by **Richard Holt** and seconded by **Jessica Hudson** to approve minutes for the previous meeting **November 12, 2024**.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-ABSTAIN

- X. The Board may review, consider, and may discuss the **November 2024** financial reports.

- XI. The Board may consider and may vote to approve or not approve monthly expenditures. **November 2024**

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve monthly expenditures. **October 2024. Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES**

- XII. District #15 Operation Report

- XIII. The Board may consider and may vote to approve or not approve.
**NEW APPLICATIONS, TRANSFERS, FORFEITURES, LINE EXTENSIONS,
DEVELOPMENTS**

The complete list is available for review anytime during normal business hours before the meeting.

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve (07) New Applications, (04) Transfers, (0) Forfeitures, (0) Line Extensions, (0) Developments.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XIV. Adjournment

Motion made by **Jessica Hudson** seconded by **Pattie Park** to adjournment at 5:46 p.m.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

JERRY MAGEE, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

JESSICA HUDSON, SEC/TREASURER

RICHARD HOLT – DIRECTOR

KELSI TEEL – DIRECTOR

Website