

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
November 14, 2023

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **November 14, 2023**, at the District's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2022**; and faxed to the Osage County Clerk office by 4:30 p.m. on **November 8, 2023**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **8th of November 2023**.

I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Jerry Magee, Pattie Park, Everett Forbes, Jessica Hudson, and Richard Holt

III. The Board will discuss and may approve or not approve Employee Temporary Wage Increase.

Motion made by **Pattie Park** and second by **Everett Forbes** to approve a onetime Temporary Wage Increase for each full-time employee in the amount of 1.5 times the weekly gross pay of each such employee payable December 4, 2023.

Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES

IV. The Board may discuss and may approve or not approve 2024 Annual Meeting Agenda.

Motion made by **Jessica Hudson** and seconded by **Everett Forbes** to approve 2024 Annual Meeting Agenda. *Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES*

V. The Board may discuss and may approve or not approve 2024 District Holidays.

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve 2024 District Holidays. *Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES*

- VI. The Board may discuss and may approve or not approve December 15, 2023, Osage County Courthouse notification for 2024 District Board Meetings.

Motion made by **Everett Forbes** and seconded by **Richard Holt** to approve December 15, 2023, Osage County Courthouse notification for 2024 District Board Meetings.

Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES

- VII. The Board may discuss and may approve or not approve plans to be submitted to the Department of Environmental Quality for the Holt Road Waterline Relocation Project ODOT Job No. 34578 (04).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve plans to be submitted to the Department of Environmental Quality for the Holt Road Waterline Relocation Project ODOT Job No. 34578 (04).

Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES

- VIII. The Board may discuss and may approve or not approve plans to be submitted to the Department of Environmental Quality for the Highway 11 Waterline Relocation Project ODOT Job No. 20288 (04).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve plans to be submitted to the Department of Environmental Quality for the Highway 11 Waterline Relocation Project ODOT Job No. 20288 (04).

Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES

- IX. The Board will consider and may vote to approve or not approve the minutes of the previous meeting. **September 12, 2023**

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve the minutes of the previous meeting. **September 12, 2023**

Motion carried. JM -YES, PP-YES, EF-ABSTAIN, RH-YES, JH-ABSTAIN

- X. The Board will consider and may vote to approve or not approve the minutes of the previous meeting. **October 10, 2023**

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve the minutes of the previous meeting. **October 10, 2023**

Motion carried. JM -ABSTAIN, PP-YES, EF-ABSTAIN, RH-YES, JH-YES

- XI. The Board will review, consider, and may discuss the **October 2023** Financial reports.
- XII. The Board will consider and may vote to approve or not approve monthly expenditures. **October 2023.**

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve **October 2023** monthly expenditures. *Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES*
Complete list available for review anytime during normal business hours prior to meeting.

- XIII. District #15 Operation’s Report – Johnna Kelley, District Manager.
 The Manager presented a report on the District’s operations.
- XIV. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Everett Forbes** and seconded by **Richard Holt** to approve (7) New Applications, (8) Transfers, (1) Forfeitures, (0) Line Extensions, (0) Hydrant and (0) Developments. *See attached. Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES*

XV. Adjournment

Motion made by **Jessica Hudson** seconded by **Richard Holt** to adjournment at 6:09 p.m.
Motion carried. JM -YES, PP-YES, EF-YES, RH-YES, JH-YES

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

 JERRY MAGEE, CHAIRMAN

 PATTIE PARK, VICE-CHAIRMAN

 EVERETT FORBES, SEC/TREASURER

 RICHARD HOLT, DIRECTOR

 JESSICA HUDSON, DIRECTOR