

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
November 12, 2019

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **November 12, 2019** at the District's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2018**; and faxed to the Osage County Clerk office by 4:30 p.m. on **November 1, 2019**. The notice of meeting and agenda was posted on the information board in the District Business office by 4:30 p.m. on the **1st November 2019**.

I. Call to Order - Butch Barber, Chairman

II. Roll Call was called by Johnna Huddleston, District Manager.

Board members present: Butch Barber, Pattie Park, Stephan Guy, George Bowman, and Everett Forbes.

Board Members Late:

Board members absent:

III. The Board will consider and may vote to approve or not approve minutes from previous meeting.

October 8, 2019

Motion made by **Steve Guy** and seconded by **Everett Forbes** to approve the minutes from previous meetings **October 8, 2019**

Motion carried. BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes

IV. The Board will review, consider and may discuss the **October 2019** financial reports.

V. The Board will consider and may vote to approve or not approve monthly expenditures **October 2019**.

Motion made by **Pattie Park** and seconded by **Steve Guy** to approve monthly expenditures, **October 2019**. See attached.

Motion carried. BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes

VI. The Board will review, evaluate and discuss all bids received for the proposed new West Pump Station and Waterline

Discussion was held and no action was taken.

VII. The Board may vote to approve a qualifying bid and issue a Notice of Award to a successful bidder for the proposed new West Pump Station and Waterline.

Discussion was held and no action was taken.

VIII. The Board may discuss and may vote to approve or not approve a proposed Utility Relocation Agreement with The State of Oklahoma, Department of Transportation, regarding the proposed District relocation and improvement of approximately one half mile of waterline associated with planned improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook, and the Oklahoma Department of Transportation's proposed reimbursement to the District for a portion of the costs associated therewith.

Motion made by **Steve Guy** and seconded by **Everett Forbes** to approve a proposed Utility Relocation Agreement with The State of Oklahoma, Department of Transportation, regarding the proposed District relocation and improvement of approximately one half mile of waterline associated with planned improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook, and the Oklahoma Department of Transportation's proposed reimbursement to the District for a portion of the costs associated therewith.

Motion carried. BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes

IX. The Board may discuss and may vote to approve or not approve an Agreement for Professional Services with Bartlett & West, Inc. regarding professional services proposed to be provided in conjunction with the District's relocation and upgrade of approximately one-half mile of waterline associated with planned improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook.

Motion made by **Pattie Park** and seconded by **Steve Guy** to approve an Agreement for Professional Services with Bartlett & West, Inc. regarding professional services proposed to be provided in conjunction with the District's relocation and upgrade of approximately one-half mile of waterline associated with planned improvements by the Oklahoma Department of Transportation to U.S. Highway 20, west of Skiatook.

Motion carried. BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes

X. The Board may discuss and may approve or not approve regarding Employee Temporary Wage Increase

Motion made by **Steve Guy** and seconded by **Everett Forbes** to approve a onetime Temporary Wage increase for each full-time employee in the amount of 1.5 times the weekly gross pay of each such employee payable December 9, 2019.

Motion carried. BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes

XI. The Board may discuss and may approve or not approve 2020 Annual Meeting Agenda.

Motion made by **Pattie Park** and seconded by **George Bowman** to approve the 2020 Annual Meeting Agenda.

Motion carried. *BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes*

XII. The Board may discuss and may approve or not approve 2020 District Holidays.

Motion made by **Everett Forbes** and seconded by **Steve Guy** to approve the 2020 District Holidays.

Motion carried. *BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes*

XIII. The Board may discuss and approve or not approve December 15, 2019 Osage County Courthouse notification for 2020 District Board Meetings.

Motion made by **George Bowman** and seconded by **Everett Forbes** to approve December 15, 2019 Osage County Courthouse notification for 2020 District Board Meetings.

Motion carried. *BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes*

XIV. District #15 Operation's Report - Johnna Huddleston, District Manager.

The Manager presented a report on the District's operations.

XV. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **George Bowman** and seconded by **Everett Forbes** to approve (12) New Applications, (17) Transfers, (1) Forfeitures, (0) Line Extensions, and (0) Developments. *See attached.*

Motion carried. *BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes*

XVI. Adjournment

Motion made by **George Bowman** and seconded by **Everett Forbes** to adjournment at 6:17 p.m.

Motion carried. *BB- Yes, PP-Yes, EF-Yes, SG-Yes, GB-Yes*