

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
September 10, 2024

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **September 10, 2024**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2023**; and faxed to the Osage County Clerk office by 4:30 p.m. on **September 6, 2024**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **6th of September 2024**.

I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Jerry Magee, Pattie Park, Jessica Hudson, Richard Holt, and Kelsi Teel

Board members absent:

Board members late:

III. The Board will consider and may vote to approve or not approve pay request one in the amount of \$30,354.82 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by Pattie Park and seconded by Richard Holt to approve pay request one in the amount of \$30,354.82 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

IV. The Board will consider and may vote to approve or not approve a utility relocation agreement between State of Oklahoma Department of Transportation and Osage County Rural Water Management District #15 regarding U.S. HWY 11 relocation of waterline State/Federal Project # STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve a utility relocation agreement between State of Oklahoma Department of Transportation and Osage County Rural Water Management District #15 regarding U.S. HWY 11 relocation of waterline State/Federal Project # STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- V. The Board will consider whether to approve or not approve the engagement letter with Ober & Littlefield, CPA, P.L.L.C. for performance of June 30, 2024, audit services.

Motion made by **Pattie Park** and seconded by **Kelsi Teel** to approve the engagement letter with Ober & Littlefield, CPA, P.L.L.C. for performance of June 30, 2024, audit services.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VI. The Board may consider and may vote to approve or not approve minutes of the previous meetings. **August 13, 2024**

Motion made by **Richard Holt** and seconded by **Kelsi Teel** to approve minutes for the previous meeting **August 13, 2024. Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES**

- VII. The Board may review, consider, and may discuss the **August 2024** financial reports.

- VIII. The Board may consider and may vote to approve or not approve monthly expenditures. **August 2024**

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve monthly expenditures. **August 2024. Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES**

- IX. District #15 Operation Report

- X. The Board may consider and may vote to approve or not approve.

**NEW APPLICATIONS, TRANSFERS, FORFEITURES, LINE EXTENSIONS,
DEVELOPMENTS**

The complete list is available for review anytime during normal business hours before the meeting.

Motion made by **Kelsi Teel** and seconded by **Pattie Park** to approve (05) New Applications, (12) Transfers, (0) Forfeitures, (0) Line Extensions, (0) Developments.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XI. Adjournment

Motion made by **Pattie Park** seconded by **Richard Holt** to adjournment at 5:42 p.m.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

JERRY MAGEE, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

JESSICA HUDSON, SEC/TREASURER

RICHARD HOLT – DIRECTOR

KELSI TEEL – DIRECTOR

RWD

#15