

REGULAR MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. #15
April 11, 2023

The regular meeting of the Board of Directors, Osage County R.W.D. #15 was held on **April 11, 2023**, at the District's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this regular meeting was provided to the Osage County Clerk prior to **December 15, 2022**; and faxed to the Osage County Clerk office by 4:30 p.m. on **April 7, 2023**. The notice of the meeting and agenda was posted on the information board in the District's Business office by 4:30 p.m. on the **7th of April 2023**.

- I. Call to Order – Butch Barber, Chairman at 5:30 p.m.
- II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Butch Barber, Pattie Park, Jerry Magee, and Jessica Hudson.

Board Members late:

Board members absent: Everett Forbes

- III. The Board will discuss whether to approve or not approve the audit engagement letter for Ober & Littlefield Certified Public Accountants, PPLC for performance of audit services for ending June 30, 2023.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve the audit engagement letter for Ober & Littlefield Certified Public Accountants, PPLC for performance of audit services for ending June 30, 2023.

Motion carried. BB-Yes, PP-Yes, JM-Yes, JH-Yes

- IV. The Board may discuss and may approve or not approve entering into a Contract for Sale of Real Estate by and between the District and Jim T. Auschwitz and Victoria P. Auschwitz as Trustees of the Jim and Victoria Auschwitz Trust Dated June 15, 2021 for the purchase of a tract of real property in Osage County, Oklahoma, and authorizing the District's officers to execute said Contract and all related documents and take such other and further actions as may be necessary to effectuate the terms and provisions thereof. A copy of the said Contract for Sale of Real Estate is available for review anytime during normal business hours prior to the meeting.

Motion made by **Jerry Magee** and seconded by **Pattie Park** to approve entering into a Contract for Sale of Real Estate by and between the District and Jim T. Auschwitz and Victoria P. Auschwitz as Trustees of the Jim and Victoria Auschwitz Trust Dated June 15, 2021 for the purchase of a tract of real property in Osage County, Oklahoma, and authorizing the District's officers to execute said Contract and all related documents and take such other and further actions as may be necessary to effectuate the terms and provisions thereof. Contingent on approval from Oklahoma Department of Transportation. A copy of the said Contract for Sale of Real Estate is available for review anytime during normal business hours prior to the meeting.

Approved 5/9/2023.

Motion carried. BB-Yes, PP-Yes, JM-Yes, JH-Yes

- V. The Board will consider and may vote to approve or not approve minutes of the previous meeting. **February 14, 2023, and March 14, 2023**

Motion made by **Jerry Magee** seconded by **Pattie Park** to approve or not approve minutes of previous meeting. **February 14, 2023. Motion Passed. BB-Yes, PP-Yes, JM-Abstain JH-Yes**

Motion made by **Jessica Hudson** seconded by **Pattie Park** to approve or not approve minutes of previous meeting. **March 14, 2023. Motion Passed. BB-Abstain, PP-Yes, JM-Yes JH-Yes**

- VI. The Board will review, consider, and may discuss the **March 2023** Financial reports.

- VII. The Board will consider and may vote to approve or not approve monthly expenditures. **March 2023.**

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve **March 2023** monthly expenditures. ***Motion carried. BB-Yes, PP-Yes, JM-Yes, JH-Yes***

Complete list available for review anytime during normal business hours prior to meeting.

- VIII. District #15 Operation's Report – Johnna Kelley, District Manager.
The Manager presented a report on the District's operations.

- IX. The Board will consider and vote to approve or not approve New Applications, Transfers, Forfeitures, Line Extensions, and Developments.

Motion made by **Jessica Hudson** and seconded by **Jerry Magee** to approve (5) New Applications, (7) Transfers, (1) Forfeitures, (0) Line Extensions, (0) Hydrant and (1) Developments. *See attached.*

Motion carried. BB-Yes, PP-Yes, JM-Yes, JH-Yes

- X. Adjournment

Motion made by **Jerry Magee** seconded by **Pattie Park** to adjournment at 5:42 p.m.

Motion carried. BB-Yes, PP-Yes, JM-Yes, JH-Yes

CERTIFICATION

WE, THE UNDERSIGNED, HEREBY CERTIFY THAT THE FORGOING IS A TRUE AND CORRECT COPY OF THE MINUTES OF THE BOARD OF DIRECTORS AND REFLECT THE ACTION TAKEN AT SAID MEETING.

BUTCH BARBER, CHAIRMAN

PATTIE PARK, VICE-CHAIRMAN

EVERETT FORBES, SEC/TREASURER

Jerry Magee, DIRECTOR

JESSICA HUDSON, DIRECTOR

Website