

SPECIAL MEETING
BOARD OF DIRECTORS
OSAGE COUNTY R.W.D. 15
January 21, 2025

The special meeting of the Board of Directors, Osage County R.W.D. 15 was held on **January 21, 2025**, at the district's business office located at 14415 North 52nd West Avenue, Skiatook, OK.

Meeting Notice: Notice of this special meeting was faxed to the Osage County Clerk office by 4:30 p.m. on **January 16, 2025**. The notice of the meeting and agenda was posted on the information board in the District's Business office at 4:30 p.m. on the **16th of January 2025**.

I. Call to Order – Jerry Magee, Chairman at 5:30 p.m.

II. Roll Call was called by Johnna Kelley, District Manager.

Board members present: Jerry Magee, Pattie Park, Jessica Hudson, Kelsi Teel, and Richard Holt.

Board members absent:

Board members late:

III. Execution of Oath of Office and Loyalty Oath by newly elected Director Kelsi Teel

IV. Execution of Oath of Office and Loyalty Oath by newly elected Director Richard Holt.

V. The Board may discuss and may take action regarding Election of Officers for the year 2025.

The motion was made by **Richard Holt** and seconded by **Kelsi Teel** to elect Jerry Magee as District Chairman for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

The motion was made by **Richard Holt** and seconded by **Kelsi Teel** to elect Jessica Hudson as District Treasurer / Secretary for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

Motion made by **Richard Holt** and seconded by **Kelsi Teel** to elect Pattie Park as District Vice Chairman for the year 2025.

Motion carried. JM- Yes, PP-Yes, JH-Yes, RH-Yes, KT-Yes

- VI. The Board may consider and may approve or not approve pay request # 18 in the amount of \$7,407.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve pay request # 18 in the amount of \$7,407.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VII. The Board may consider and may approve or not approve pay request # 19 in the amount of \$4,449.35 to Osage Country RWD #15 for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Kelsi Teel** and seconded by **Jessica Hudson** to approve pay request # 19 in the amount of \$4,449.35 to Osage Country RWD #15 for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- VIII. The Board may consider and may approve or not approve pay request # 20 in the amount of \$4,295.20 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve pay request # 20 in the amount of \$4,295.20 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #STP-157B (048) UT, State Utility J/P#20288(06).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- IX. The Board may discuss and may vote to approve or not approve Pay Request four in the amount of \$8,856.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04)

Motion made by **Kelsi Teel** and seconded by **Pattie Park** to approve Pay Request four in the amount of \$8,856.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04)

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- X. The Board may discuss and may vote to approve or not approve Pay Request five in the amount of \$13,340.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion made by **Jessica Hudson** and seconded by **Richard Holt** to approve Pay Request five in the amount of \$13,340.00 to Bartlett and West for the ODOT Highway 11 Relocation Project State/Federal Project #SSP-157B (113) SS, State Utility J/P#24265(04).

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XI. The Board may discuss and may vote to approve or not approve the purchase and installation of a Warren Cat Generator at Javine Pump Station not to exceed the amount of \$64,000.00.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to approve the purchase and installation of a Warren Cat Generator at Javine Pump Station not to exceed the amount of \$64,000.00. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XII. The Manager will advise the Board of Directors of receipt of DEQ permit No. WLSC0057240934 and the board may vote to acknowledge receipt thereof.

Motion made by **Jessica Hudson** and seconded by **Pattie Park** to acknowledge receipt of DEQ permit No. WLSC0057240934.

Acknowledgement. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

- XIII. The Board may consider and may vote to approve or not approve minutes of the previous meeting. **December 10, 2024**

Motion made by **Richard Holt** and seconded by **Kelsi Teel** to approve minutes of the previous meeting **December 10, 2024**. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XIV. The Board may review, consider, and may discuss the **December 2024** financial reports.

- XV. The Board may consider and may vote to approve or not approve monthly expenditures. **December 2024**

Motion made by **Pattie Park** and seconded by **Jessica Hudson** to approve monthly expenditures. **December 2024**. *Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES*

- XVI. District #15 Operation Report

XVII. The Board may consider and may vote to approve or not approve.
**NEW APPLICATIONS, TRANSFERS, FORFEITURES, LINE EXTENSIONS,
DEVELOPMENTS**

The complete list is available for review anytime during normal business hours before the meeting.

Motion made by **Pattie Park** and seconded by **Richard Holt** to approve (06) New Applications, (11) Transfers, (0) Forfeitures, (0) Line Extensions, (1) Developments.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES

XVIII. Adjournment

Motion made by **Richard Holt** seconded by **Kelsi Teel** to adjournment at 5:54 p.m.

Motion carried. JM -YES, PP-YES, JH-YES, RH-YES, KT-YES